



## **Property Manager**

The Titanic Hotel Liverpool is all about the restoration of one of our city's most historic and iconic buildings. The Hotel forms part of the Stanley Dock Village development overlooking the waters of Stanley Dock. The hotel is a hotel of unequalled proportion of size, service and style.

We are currently recruiting for a Hotel Property/Maintenance Manager who will manage the Maintenance Team to efficiently maintain all hotel operations such as safety, security and compliance are ensured at the highest levels.

### **The Role**

As Property/Maintenance Manager, you are responsible for the effective management of all engineering and maintenance operations within the hotel, including energy conservation. You are also responsible for the development of the Maintenance Team and staying abreast of compliance regulations and procedures in the field of Engineering, as required for hotel/industry standards and legislative requirements. Specifically, a Maintenance Manager will perform the following tasks to the highest standards:

- Lead the Maintenance Team in the day-to-day engineering and maintenance operations of the hotel, including service standards, equipment schedules, and work schedules
- Communicate daily with Housekeeping and Reception to coordinate and prioritise maintenance activities for Guest rooms and all hotel public areas
- Develop systems and procedures to ensure the health and safety of Guests and Team Members, as well as maintaining correct conditions for plants, machinery, and property
- Communicate with Government agencies to ensure we are fully compliant with all statutory regulations
- Prepare Capital and Repairs and Maintenance budgets for Engineering
- Perform daily checks around the hotel
- Attend and communicate at daily/weekly/monthly management meetings to ensure all maintenance issues or concerns are addressed and resolved
- Conduct lift emergency release procedures as required
- Diagnose, maintain, and repair mechanical equipment within the hotel
- Ensure good relationships are built with internal and external customers
- Maintenance of all hotel fixtures and fittings to ensure they are in safe condition and take action when any unsafe situations arise
- Develop, implement, and direct all emergency programmes
- Develop, implement and manage energy conservation programmes for the property to minimise expenses
- Coordinate renovation plans, define the cost and scope of the project, and oversee the general contractor and subcontractors to ensure quality work is performed cost effectively
- Perform special projects and other responsibilities as assigned
- Identify and introduce environmentally-friendly systems and equipment
- Monitor Key Performance Indicators for the Engineering Department and take corrective action, as required, to improve equipment inventory, quality audit, productivity, and other objectives
- Manage all Team Member related activities, including recruitment, performance management, training, career planning, disciplinary matters, and team motivation



### **What are we looking for?**

A Property/Maintenance Manager. To successfully fill this role, you should maintain the attitude, behaviours, skills, and values that follow:

- Advanced knowledge of building management/engineering
- A degree in Engineering or similar
- Exposure to budgeting and basic accounting
- Positive attitude
- Good communication skills
- Committed to delivering a high level of customer service
- Strong leadership skills and previous experience of managing a team
- Excellent grooming standards
- Flexibility to respond to a range of different work situations
- Ability to work under pressure
- Ability to work on their own
- Previous experience of facilities management
- Proficient, at an advanced level, with computers and relevant computer programmes

### **Essential Qualifications for this role**

- Qualified Electrician
- Health & Safety Qualification
- First Aid Qualified

If you feel that you have the experience, qualifications and skills to be Property/Maintenance Manager at the Titanic Hotel then apply by forwarding your up to date CV together with a covering letter to [titanichotel.hr@titanichotelliverpool.com](mailto:titanichotel.hr@titanichotelliverpool.com).

***Please only apply for this position if you are currently living in and have the right to work full time in the UK with no restrictions.***